



October 14, 2021

To: Accounts Payable Administrators
Business and Accounting Administrators
Los Angeles County K-12 Schools and Community College Districts
and Other Local Educational Agencies (LEA)

From: Raul Regalado
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Division of School Financial Services

Subject: New Total Vendor Invoice Tax Amount Field in BEST Advantage System FIN

The Los Angeles County Office of Education (LACOE) is pleased to announce an enhancement that adds “Total Vendor Invoice Tax Amount field” on the Invoice (IN) and Payment Request Commodity (PRC) documents. This field will enable users to adjust the sales tax being recorded on the affected documents.

Purpose of the Document Modification

The baseline functionality of BEST Advantage System FIN, calculates sales tax by commodity line while vendors calculate sales tax on the total amount invoiced. The difference in approach causes a mismatch in BEST Advantage FIN. This enhancement helps to resolve this issue.

Sales Tax Adjustment Instructions

Detailed instructions of this enhancement can be obtained through the link below:

<https://bestcrc.lacoe.edu/>

Contact Information

If you have questions, please contact any one of the following:

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Approved:

Nkeiruka Benson, Director

Division of School Financial Services

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