



October 25, 2021

To: Accounts Payable Administrators
Business and Accounting Administrators
Los Angeles County K-12 Schools and Community College Districts
and Other Local Educational Agencies (LEAs)

From: Raul Regalado
Enterprise Financial Systems Consultant
Division of School Financial Services

Subject: PeopleSoft Financial System (PSFS) 1099 Workshop for Calendar Year 2021

The purpose of this bulletin is to inform staff involved in the 1099 filing of the upcoming workshop offered by the Los Angeles County Office of Education (LACOE), Division of School Financial Services (SFS). **This workshops will focus on preparing 1099 data for reporting in PeopleSoft Financial Systems (PSFS).** A copy of the presentation will be provided during the workshop.

Workshop Schedule and Registration

DATE	TIME	LOCATION
PeopleSoft Financials (PSFS) ONLY Friday, October 29, 2021	9:30 a.m. – 11:30 a.m. Live Stream	Zoom Online

Registration is required for the live stream. Please register online before Wednesday, October 27, 2021. We will publish a recording of the livestream at a later date. Click on the link below and select “My Account” to enter your login information.

<https://www.lacoe.edu/Professional-Development>

From the Business Services calendar, select the session you wish to attend. You will receive an email notification regarding the status of your registration request. If you need to cancel, please do so by clicking the same link.

More information on how to connect to the meeting will be sent approximately one week prior to the event.

Contact Information

If you have questions, please contact any of us:

AP Group Email		SFSAccountsPayable@laoe.edu
Nancy Gutierrez	(562) 922-6340	Gutierrez_Nancy@laoe.edu
Yanjia “Becky” Yang	(562) 922-6717	Yang_Yanjia@laoe.edu
Gail Shimokochi	(562) 922-8729	Shimokochi_Gail@laoe.edu
Raul Regalado	(562) 922-6167	Regalado_Raul@laoe.edu
Katherine Ruiz	(562) 922-6862	Ruiz_Katherine@laoe.edu

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<https://www.laoe.edu/Bulletins.aspx>

Approved:
Nkeiruka Benson, Director
Division of School Financial Services

RR:lt

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