



July 14, 2022

**TO:** Business and Accounting Administrators  
Los Angeles County K-12 School and Community College Districts and Other Local Educational Agencies (LEAs)

**FROM:** Raul Regalado, Enterprise Financial Systems Consultant  
Accounts Payable Unit  
Division of School Financial Services (SFS)

**SUBJECT:** BEST Advantage-Financial System Disbursement Notification for “B” Warrants and ACH/EFT

The current Los Angeles County Office of Education’s (LACOE) practice of providing check copies and remittance advices will be discontinued for Wave 4 Districts using BEST Advantage – Financial (FIN).

Copies of “B” warrants (vendor payments) will no longer be provided with actual “B” warrants. Districts can query “AD” documents in FIN for warrant information such as check number, check amount, check date and vendor name.

ACH/EFT vendors with email addresses in the Vendor/Customer Table (VCUST) will be emailed a remittance advice with payment information. For ACH/EFT vendors without an email address in VCUST, districts will be provided a hardcopy for mailing. Districts are strongly encouraged to populate vendor email addresses.

#### **Contact Information**

If you need assistance with disbursement, system and/or vendor information, please contact us at [SFSAccountsPayable@laoe.edu](mailto:SFSAccountsPayable@laoe.edu) or the following staff directly:

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Approved by:  
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RR:lt

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