



June 27, 2023

TO:           Certificated Personnel Administrators  
              Credential Analysts and Technicians  
              Los Angeles County School Districts (K-12)

FROM:       Carolina Rangel, Credentials Coordinator  
              District Personnel Information Services  
              Division of School Financial Services

SUBJECT:    2022-2023 Assignment Monitoring Overview

All K-12 certificated assignments in school districts and K-12 teacher assignments in charter schools, will be subject to monitoring through the Commission on Teacher Credentialing's (CTC) California Statewide Assignment Accountability System (CalSAAS). The CTC is currently determining the start date for the 2022-2023 certificated assignment monitoring period. In preparation for this, the Los Angeles County Office of Education's (LACOE) Certification Section will be conducting an Assignment Monitoring Overview via Zoom on Wednesday, July 12, 2023, from 9 am to 12 pm. A recording of the overview will be available for individuals unable to attend.

Email invitations will be sent to district and charter personnel designated as "District Administrator," "District User," or "Charter User" in CalSAAS. District Administrators responsible for assignment monitoring must ensure that the "manage users" section of CalSAAS is regularly updated with current information.

Should questions arise regarding this bulletin, please contact me by phone at (562) 922-6605 or via email at [Rangel\\_Carolina@laoe.edu](mailto:Rangel_Carolina@laoe.edu). You can also contact Adrian Padilla, Supervising Credentials Technician, at (562) 922-6515 or via email at [Padilla\\_Adrian@laoe.edu](mailto:Padilla_Adrian@laoe.edu).

Approved:  
Nkeiruka Benson, Director  
School Financial Services

CR:sm

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