What is HRS PC Budget?

- Module to HRS
- Integrated database that links account, position, and assignment data
- Provides powerful tools for analyzing, developing, and monitoring budgets
HRS PC Budget

Objectives

▪ Support entire budget process
  ▪ Build developmental budget
  ▪ Monitor operational budget

▪ Create standard and ad hoc reports

▪ Print reports on-site

▪ Extract data to local applications

Los Angeles County Office of Education
HRS PC Budget
System Features

- Operates on a personal computer
- Provides access to daily downloads of HRS & PS data
- Facilitates transfer of data between PC Budget and other applications
- Generates files for upload to HRS Position Control and PeopleSoft
- Validates account strings for SACS compliance
- Creates files for SACS State Software (K-12)

Los Angeles County Office of Education
HRS Plan

Position Control Data Base (PCDB)

Employee Data Base (EDB)

Payroll

PC Budget

Accounting (PS)

Los Angeles County Office of Education
Data from HRS/PSFS

- HRS TABLES
- HRS POSITION CONTROL
- HRS EDB
- PSFS

Los Angeles County Office of Education
### HRS Tables

<table>
<thead>
<tr>
<th>Table</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>002</td>
<td>GTN (partial)</td>
</tr>
<tr>
<td>004</td>
<td>Job Classification</td>
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<tr>
<td>011</td>
<td>Work Location</td>
</tr>
<tr>
<td>024</td>
<td>Salary Schedule Column/Step - Teacher</td>
</tr>
<tr>
<td>025</td>
<td>Salary Schedule Range/Step - Non Teacher</td>
</tr>
<tr>
<td>026</td>
<td>Stipends</td>
</tr>
<tr>
<td>027</td>
<td>Benefits</td>
</tr>
<tr>
<td>028</td>
<td>District Codes BU - Bargaining Unit</td>
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<tr>
<td></td>
<td>PI - Permanency Indicator</td>
</tr>
<tr>
<td></td>
<td>PC - Position Benefit Package</td>
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<tr>
<td>029</td>
<td>Work Calendars</td>
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</table>

Los Angeles County Office of Education
HRS Position Data in PC Budget

Position Control (PCDB)

Screen 002
Position
Job Class (Job Type)
Bargaining Unit
Control Method
  FTE
  Dollar
Status
  Status Date
  Active Date
  Close Date
Work Location
Report Group
FYTD (Hours/Days/Pay)

Screen 003
Accounts
  (Split 1 to 24)
Fund
Resource/Project Year
Goal/Category
Function/Location
Object
Location/Activity
Percent

Screen 004
Project
Retirement Plan
Work Calendar
% Full Time
Pay Basis
Schedule / Range / Step
Periodic Stipends (5)
Step Increment Months
Benefit Package
Additional Benefit Package
Prorate Code and %

Los Angeles County Office of Education
**POSITION**

<table>
<thead>
<tr>
<th>Position ID</th>
<th>Job Class</th>
<th>Job Type</th>
<th>Barg Un</th>
<th>Cnt Mth</th>
<th>FTE</th>
<th>Dollar</th>
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<tbody>
<tr>
<td>000174</td>
<td>000814</td>
<td>N</td>
<td>WC</td>
<td>F</td>
<td>1.0000</td>
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SENIOR CLERK TYPIST

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<tr>
<th>Status</th>
<th>Status Date</th>
<th>Active Date</th>
<th>Close Date</th>
<th>FTE Paid</th>
<th>FTE Vacant</th>
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<tbody>
<tr>
<td>A</td>
<td>07/07/2006</td>
<td>10/01/1999</td>
<td>/</td>
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<table>
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<tr>
<th>%FT</th>
<th>Pay Bas</th>
<th>Sch/Fng/Sp</th>
<th>Pos Rate</th>
<th>Prorate</th>
<th>Incr No</th>
<th>Ret PIn</th>
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</thead>
<tbody>
<tr>
<td>100.00</td>
<td>M</td>
<td>N</td>
<td>C22</td>
<td>03</td>
<td>2495.00</td>
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Work Loc: 00675-

SPECIAL EDUCATION

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<tr>
<th>Report Group</th>
<th>Stipends</th>
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<td>BILING</td>
<td></td>
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</tbody>
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As of 11/30/10 FYTD Hours: 0.00 FYTD Days: 87.00 FYTD Pay: 10,092.00

Need Recalc: Account Distribution Vac Proj Tot: 0

Los Angeles County Office of Education
HRS Assignment Data in PC Budget

Employee Data Base (EDB)

Screen 003
Employee Identification (EID) Number
Name
Original Hire Date
Prime Job

Screen 004
Position
Job Status
Job Class (Job Type)
Work Location
Job Permanency
Anniversary Date
Bargaining Unit
Leave Type/Dates
Termination Date

Screen 005
Pay Basis
Work Calendar
Stipends
% Full Time
Salary Rate
Calc Method
Work Hours/Day
Retirement Plan
Status
Special Indicator

Los Angeles County Office of Education
HRS Assignment Data in PC Budget

Employee Data Base (EDB)

Screen 006
Screen 003 Labor Distribution (Position Control)

Screen 020/021
Full / Part Eligibility
Cafe Max
Plans (7 per screen)
  Plan / Coverage Description
  GTN Number
Employer Contribution
  Effective Date
  End Date

Screen 023
Contributions (12 per screen)
  GTN
  Description
  Vendor Code
  Type
  Contribution Amount
  Beginning Date
  End Date

Los Angeles County Office of Education
HRS PC Budget Assignment Screen

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<tr>
<th>ASSIGNMENT</th>
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<tr>
<td><strong>Job No:</strong> 1</td>
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<tr>
<td><strong>EID:</strong> GU9889921</td>
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<tr>
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<td><strong>Job Class:</strong> 231005</td>
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<tr>
<td><strong>Job Type:</strong> N</td>
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<tr>
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<tr>
<td><strong>Name:</strong> GUZMAN, SHARYN A</td>
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<td><strong>Prime Job:</strong> R</td>
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<table>
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<th>Pay Bas</th>
<th>Sch/Rng/Strp</th>
<th>Sal Rate</th>
<th>Barg Unit</th>
<th>Calc Mth</th>
<th>Hrs/Day</th>
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<tbody>
<tr>
<td>100.000</td>
<td>R</td>
<td>1 038 02</td>
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<tr>
<th>Work Loc</th>
<th>Ann Date</th>
<th>J Perm</th>
<th>Retire: Plan</th>
<th>Stat</th>
<th>Ind</th>
<th>Wrk Cal</th>
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<tr>
<td>0002-6</td>
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<td>F</td>
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<td>M</td>
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<table>
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<tr>
<th>DISTRICT ADM OFFICE</th>
<th>Stipends</th>
<th>Dated Stip 1</th>
<th>BILINGL 99/99/9999</th>
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<tr>
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<table>
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<tr>
<th>Leave Type</th>
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<table>
<thead>
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<th>Need Recalc</th>
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Los Angeles County Office of Education
PeopleSoft Data in PC Budget

PeopleSoft Financial System (PSFS)

Adopted Budget
ORG - Expenditures
REVEST - Revenue

Budget Adjustments
ORG - Expenditures
REVEST - Revenue

Current Budget
Current YTD Actuals
Prior Year Actuals
Encumbrances
Chart Field Tables
Interim Actuals
<table>
<thead>
<tr>
<th></th>
<th>Description</th>
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<th>Description</th>
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<tr>
<td>1</td>
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<td>Encumbrance</td>
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<td>Adjustments</td>
<td>10</td>
<td>Estimated Balance</td>
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<tr>
<td>3</td>
<td>Special Adjustments</td>
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<td>Amount 1 (User Defined)</td>
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<tr>
<td>4</td>
<td>Adjusted Budget (Current)</td>
<td>12</td>
<td>Amount 2 (User Defined)</td>
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<td>5</td>
<td>Projected Budget</td>
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<td>Amount 3 (User Defined)</td>
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<td>6</td>
<td>Budget Variance</td>
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<td>7</td>
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<td>15</td>
<td>Interim 1(K12)/1st Qtr (CCD)</td>
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<td>8</td>
<td>Current YTD Actuals</td>
<td>16</td>
<td>Interim 2(K12)/2nd Qtr (CCD)</td>
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</tbody>
</table>

Los Angeles County Office of Education
Data to HRS/PSFS

Los Angeles County Office of Education
Position Control Data to HRS

**HRS Position Control**

**PC Budget**

**Screen 002**
- Position
- Job Class (Job Type)
- Bargaining Unit
- Control Method
  - FTE
  - Dollar
- Status
  - Status Date
  - Active Date
  - Close Date
- Work Location

**Screen 003**
- Accounts
  - (Split 1 to 24)
- Fund
- Resource
- Goal (Category)
- Function (Location)
- Object
- Location (Activity)
- Percent Distribution

**Screen 004**
- Project
- Retirement Plan
- Work Calendar
- % Full Time
- Pay Basis
- Schedule/Range/Step
- Stipends (5)
- Step Increment
- Months
- Benefit Package
- Add’l Benefit Package
- Prorate Code and %

Los Angeles County Office of Education
Budget & Encumbrance Data to PS

PS

PC Budget

Final Budget
ORG Budget
REVEST Budget
APPROP Budget

Budget Adjustments
ORG Budget
REVEST Budget
APPROP Budget

Encumbrance
1000 Certificated
2000 Classified
3000 Benefits

Los Angeles County Office of Education
District Setup
Model 1 - Single PC

Mainframe
HRS/PSFS

LACOE File Transfer Server (RAD)

District PC

Los Angeles County Office of Education
District Setup

Model 2 - Business Office Network

Mainframe
HRS/PSFS

LACOE File Transfer Server (RAD)

District Server

District PC

District PC

District PC

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