Double click on ‘My Network Places’.

Click on ‘View network connections’.
Highlight the ‘Wireless Network Connection’ and right click.

Go to ‘Properties’.
Click on the ‘Wireless Networks’ tab.

Remove all entries from the ‘Preferred networks:’ box and click on the ‘Add’ button.

In the ‘Network name (SSID):’ box, in uppercase, type LACOE-GUEST and uncheck the ‘The key is provided for me automatically’ box, if checked.
In the ‘Network Authentication:’ drop down menu choose ‘Open’ and select ‘WEP’ from the ‘Data encryption’ drop down menu.

In the ‘Network key:’ box in lowercase, type ‘abc1234def’ (without the quotation marks). Again, type ‘abc1234def’ in the ‘Confirm network key:’ box.

Please note that this network key will change on a regular basis.

Click on the ‘OK’ button.

Click ‘OK’ again, then close the ‘My Network Places’ window.
You are now ready to log on to LACOE’s wireless network.

Click on your web browser and the Aruba Captive Portal window will open.

In lower case, enter the word ‘guest’ (without the quotation marks) as your ‘USERNAME’ and ‘guest’ as your ‘PASSWORD’.

Please note that the ‘USERNAME’ and ‘PASSWORD’ will change on a regular basis.

Now click on ‘Log In’.
You will be taken to the LACOE homepage by default.

Once you log in to the wireless network, you will only have access to the internet and cannot send jobs to any of LACOE’s network printers.

If you have any problems, please call the HelpDesk at (562) 922-6646.