Type I Charter Schools
Pass - Through
Required Documentation

LACOE offers only funding disbursement.

All documents and forms should be submitted electronically to sfs_bcsu@lacoe.edu

Documents
- Charter Petition
- Copy of Articles of Incorporation bearing the seal of the Secretary of State, if your Charter is affiliated with a Non-Profit Public Benefit Corporation
- Board Minutes Approving charter school
- Federal Tax ID letter

Forms
- General Application for Charter Schools (digital/e-signature)
- Certification of Signatures (wet signature)
- Charter School Funds Distribution (digital/e-signature)
- Charter School Intentions (digital/e-signature)
- Introduction & Authorized Signatures (wet signature)
- Resolution to Issue Funds (digital/e-signature)
- Electronic Funds Transfer (EFT) Payment Enrollment (Instructions) (wet signature)
- Voided Check
- Bulletin Distribution Form (digital/e-signature)