DATE: March 24, 2016

TO: Assistant Superintendents of Human Resources
Directors of English Learner Programs
Los Angeles County School Districts

FROM: Dayton Gilleland, Ed.D., Chief Academic Officer
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SUBJECT: SB 1292 SDAIE Coursework Leading to Certificate of Completion of Staff Development (CCSD)

The Los Angeles County Office of Education assists Regional Occupational/CTE teachers by providing SB 1292 classes which lead to obtaining the Certificate of Completion of Staff Development (CCSD). Senate Bill 1292 authorizes teachers with vocational and special subject designated subjects teaching credentials or holders of service credentials with a special class authorization to be assigned to provide Specially Designed Academic Instruction delivered in English (SDAIE) to English learners based on completion of the CCSD program. This certificate authorizes the holder to teach SDAIE to English Learners within the subject matter content and grade level of the holder’s prerequisite credential. The coursework is 45 hours.

**Dates:** July 17, 18, 19, 20, 21, and 22, 2016
**Time:** 8:00 a.m. - 4:30 p.m.
**Price:** $475.00. We accept purchase orders, cashier’s check or money order ONLY. Please bring your payment the first day of class.
**Location:** Los Angeles County Office of Education: 12830 Columbia Way, Downey CA 90242

To register, please copy and paste this link to your web browser: [http://tinyurl.com/jyqde4x](http://tinyurl.com/jyqde4x)

You must provide a job verification letter and complete the SB1292 Information Page. You will find additional information regarding how to submit these documents on the registration web page.

For more information, please contact Stephanie Moro at (562) 922-6332 or moro_stephanie@lacoe.edu.

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