## FUNDRAISING, CLASSROOM CELEBRATIONS AND CLASSROOM REWARDS (Sample plan)

**THE LOCAL SCHOOL WELLNESS POLICY STATES:** The Superintendent or designee shall ensure that school organizations use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students’ academic performance, accomplishments, or classroom behavior. The Superintendent will also ensure that classroom celebrations include at least 50% healthy food items.

<table>
<thead>
<tr>
<th>Steps to be Taken</th>
<th>By Whom</th>
<th>Resources Needed</th>
<th>Due Date</th>
<th>Monitoring/Evaluation</th>
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| 2.1 Send emails to PTA, Sports Boosters and presidents of clubs informing them of policy to use healthy fundraisers and classroom celebrations. | Wellness Committee Chair gets contact list  
Food Service Director drafts email  
Wellness Chair sends emails | Email about policy  
Contact list | August | Date email sent out |
| 2.2 Meet with PTA, to hear concerns and discuss options for healthy fundraising and classroom celebrations. | Food Service Director contacts PTA and arranges meeting and develops talking points  
Wellness Chair assigns committee members to assist FSD at meeting | Talking points  
Sign in sheet  
Volunteers or staff to attend meetings, take notes and communicate concerns and opinions | August | Sign in Sheet Minutes |
| 2.3 Provide list of healthy fundraising, classroom celebration and snack alternatives, and classroom rewards to school community. | FSD develops Informational Handouts  
Communication Officer posts informational handouts on district and school websites | Informational Handouts on Healthy Fundraising, Classroom Celebrations, Classroom Rewards | September | Handouts |
| 2.4 Conduct meetings/trainings to communicate healthy fundraising options and classroom celebrations for parents, and representatives from school clubs. | FSD develops training outline  
Wellness Chair contacts PTA to schedule PTA meetings and Principals to schedule school club meeting  
Wellness Chair assigns committee members to conduct trainings | Training Outline/Agenda  
Sign in Sheet  
Copies of Training Materials and Informational Handouts  
Schedule of Meetings  
Training Evaluation | Sept-October | Sign in Sheets Agendas Training Evaluations |
| 2.5 Inform all teachers of Classroom Rewards and Celebrations policy at staff meeting in Fall. | Wellness Chair contacts all principals to schedule meeting  
Principals put on the agenda  
FSD develops talking points  
Wellness Chair assigns committee members to teacher meetings | Talking points  
Sign in Sheet  
Copies of Informational handouts | Sept.-October | Sign in Sheet Agenda item on agenda |