ADA PUBLIC NOTICE

The Los Angeles County Office of Education (LACOE) will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities in accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA).

**Employment:** LACOE does not discriminate on the basis of disability in its hiring or employment practices and complies with all federal and state law requirements.

**Equal Access:** LACOE will upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in LACOE’s programs, services, and activities. LACOE will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, service and activities.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of LACOE, should contact the office of the program, service, activity coordinator or ADA Title II Coordinator as soon as possible. Request may be verbal or written. If written, LACOE’s Form # 204-005 may be used.

Complaints that a program, service, or activity of LACOE is not accessible to persons with disabilities should be in writing and may utilize LACOE’s Complaint Form # 204-003. Complaints should be directed to:

Kelly Jean Lien
ADA Title II Coordinator
Risk Management
12830 Columbia Way
Downey, CA 90242
Lien_KellyJ@lacoe.edu
Phone: (562) 922-6153

Forms Attached:
Request for Auxiliary Aid/Service (Form # 204-005) Complaint Form (Form # 204-003)

March 11, 2015