TO: General Public
FROM: Debra Duardo, M.S.W., Ed.D., County Superintendent of Schools
SUBJECT: Public Hearing Announcement – Reduction-In-Force Reports for Certificated Employees

DATE: Friday, March 1, 2019
TIME: 9:00 a.m.
LOCATION: Los Angeles County Office of Education
Education Center Room 107
9300 Imperial Highway
Downey, CA 90242-2890

This notice is to inform you that on March 1, 2019, the Los Angeles County Superintendent or her designee will take action on the following Reduction-in-Force Reports for Certificated Employees:

- Resolution No. 1-S Reduction or Discontinuation of Particular Kinds of Service (PKS)
- Resolution No. 2-S Release of Employees Serving in Teaching Positions Requiring Certification Qualifications Pursuant to Temporary Contracts
- Resolution No. 3-S Determining Order of Termination for Certificated Personnel
- Resolution No. 4-S Release and/or Non-reelection of Employees Serving in Teaching Positions Requiring Certification Qualification Pursuant to Provisional Credentials
- Resolution No. 5-S Establishment of Skip Criteria

This Public Notice and additional information may be viewed on the LACOE website at www.lacoe.edu, as well as in Education Center, Education Center East, and Education Center West.

If you have any questions or comments regarding this matter, please direct them to Human Resource Services by telephone at (562) 803-8348.

Please Do Not Remove

Posted: February 21, 2019

Note: The Los Angeles County Office of Education encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Office of Risk Management at (562) 401-5760 at least 48 hours prior before the scheduled public hearing so that we may make every reasonable effort to accommodate you. [Government Code 54953.2; American Disabilities Act of 1990, 202 (42 U.S.C. 12132)]
I. PUBLIC HEARING

Report on Reduction in Force for Certificated Employees

Attachment 1
Reduction or Discontinuance of Particular Kinds of Services (PKS)

Attached is Resolution No. 1-S to Reduce or Discontinue Particular Kinds of Services (PKS).

Based upon the reduction or discontinuance of the particular kinds of services set forth in Resolution No. 1-S, it will be necessary to decrease the number of certificated employees employed by the Los Angeles County Superintendent of Schools.

Attachment 2
Termination of Temporary Contracts

Attached is Resolution No. 2-S to Release Employees Serving in Teaching Positions Requiring Certification Qualifications Pursuant to Temporary Contracts.

Education Code Section 44954 requires the County Superintendent to notify certain temporary employees before the end of the school year of the County Superintendent’s decision to not reelect the employees for the next succeeding school year.
**Attachment 3**
Determination of Order for Termination of Certificated Personnel (Seniority Tie-break)

Attached is Resolution **No. 3-S** to Determine Order of Termination of Certificated Personnel.

The County Superintendent is required to determine the order of termination, as between employees who first rendered paid service to LACOE on the same date, solely on the basis of the needs of the programs administered by the County Superintendent and the students participating in those programs.

**Attachment 4**
Release and/or Non-Reelection of Provisional Staff

Attached is Resolution **No. 4-S** to Release and/or Non-Reelect Employees Serving in Teaching Positions Requiring Certification Qualifications Pursuant to Provisional Credentials.

Education Code Section 44911 provides, in pertinent part, “Service by a person under a provisional credential shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a permanent employee of a school district.”

**Attachment 5**
Establishment of Skipping Criteria

Attached is Resolution **No. 5-S** to Establish Skipping Criteria

Education Code Section 44955 provides the County Superintendent may deviate from terminating in order of seniority if the County office demonstrates a specific need for personnel to teach a specific course of study and that the certificated employee has special training and experience necessary to teach that course or course of study or to provide those services, which others with more seniority do not possess.
Item I. Public Hearing

A. Report on Reduction in Force for Certificated Employees

**Attachment 1**
Reduction or Discontinuance of Particular Kinds of Services (PKS)

Attached is Resolution No. 1-S to Reduce or Discontinue Particular Kinds of Services (PKS).

Based upon the reduction or discontinuance of the particular kinds of services set forth in Resolution No. 1-S, it will be necessary to decrease the number of certificated employees employed by the Los Angeles County Superintendent of Schools.

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Education Code Section 44955 provides the County Superintendent may deviate from terminating in order of seniority if the County Office demonstrates a specific need for personnel to teach a specific course of study and that the certificated employee has special training and experience necessary to teach that course or course of study or to provide those services, which others with more seniority do not possess.
BEFORE THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS

LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION TO REDUCE OR DISCONTINUE PARTICULAR KINDS OF SERVICE

RESOLUTION NO. 1-S

WHEREAS, pursuant to Education Code section 44955, it is the opinion of the Los Angeles County Superintendent of Schools, Dr. Debra Duardo, (hereinafter County Superintendent), that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, the County Superintendent is the employer of all employees working for the Los Angeles County Office of Education; and

WHEREAS, it is the opinion of the County Superintendent that the following particular kinds of services be reduced or discontinued for the 2019-2020 school year:

EDUCATIONAL PROGRAMS

A. Division of Student Programs / LA County Court Schools SELPA  FTE

1. Assistant Principal  5
2. Coordinator I  1
3. Counselor  7
4. Director I  1
5. Principal  1
6. School Psychologist  3
7. Teacher CCS  4
8. Teacher CUR  1.35
9. Teacher ED  8
10. Teacher JCS  23
11. Teacher Literacy Specialist  4
12. Teacher LSS  1
13. Teacher Resource Specialist Program  2

Subtotal 61.35

EDUCATIONAL SERVICES

A. Division of Accountability, Support and Monitoring  FTE

1. Coordinator II  1

Subtotal 1
B. Division of Curriculum and Instructional Services

1. Coordinator II 1
2. Project Director III 1

Subtotal 2

C. Division of Special Education

1. Assistant Principal 3
2. Coordinator II 1
3. Educational Audiologist 4
4. Principal 1
5. Regional School Psychologist 1
6. School Nurse 2
7. School Psychologist 4
8. SELPA Director III 1
9. Teacher APE 1
10. Teacher Autism 3
11. Teacher CAR 1
12. Teacher DHH 26
13. Teacher DIS HH 1
14. Teacher DIS-VIS HDCP 8.8
15. Teacher ED 5
16. Teacher ID 5
17. Teacher ID DH 5
18. Teacher LSS 5.5
19. Teacher LSS and Verbal Therapy 1
20. Teacher MD 4.6
21. Teacher Mobility Instruction 4
22. Teacher VI – Braille Production 1

Subtotal 88.9

HUMAN RESOURCE SERVICES

A. Human Resource Services – Certificated Recruitment

1. Coordinator III .5

Subtotal .5
TECHNOLOGY SERVICES

A. Technology Learning and Support Services

1. Coordinator II

Subtotal 1.0

Total Positions to be eliminated 154.75

WHEREAS, it is the opinion of the County Superintendent that it is necessary by reason of the aforementioned reductions and discontinuances of service, to decrease the number of certificated employees by the equivalent of 154.75 FTE employees for the 2019-2020 school year;

WHEREAS, in determining the amount of service to be reduced, the County Superintendent has considered all assured attrition, and the reductions identified above are in addition to any assured attrition known at the time of this resolution;

WHEREAS, the Education Code requires that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the County Superintendent, that for the 2019-2020 school year, the particular kinds of services to be provided by Los Angeles County Office of Education shall be and hereby are reduced to the extent hereinabove set forth;

BE IT FURTHER RESOLVED pursuant to Education Code section 44955, that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the County Superintendent, as set for herein, are not to be reemployed for the 2019-2020 school year;

BE IT FURTHER RESOLVED that the Chief Human Resources Officer, or his designee, is directed to provide Notice of Recommendation Not to Reemploy, in accordance with the provisions of sections 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code section 44955;

BE IT FURTHER RESOLVED that the Chief Human Resources Officer, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution is adopted on behalf of Debra Duardo, M.S.W., Ed.D., the duly appointed Los Angeles County Superintendent of Schools on March 1, 2019.

__________________________________
Erika F. Torres, Ed.D., MSW
Deputy Superintendent
Los Angeles County Office of Education
RESOLUTION REGARDING RELEASE OF EMPLOYEES SERVING IN TEACHING
POSITIONS REQUIRING CERTIFICATION QUALIFICATIONS PURSUANT TO
TEMPORARY CONTRACTS

RESOLUTION NO. 2-S

WHEREAS, the County Superintendent currently employs various persons serving in
teaching positions pursuant to temporary employment contracts;

WHEREAS, some employees’ temporary contracts indicate an expiration date of
June 30, 2019, at the latest;

WHEREAS, Education Code section 44954 arguably requires the County Superintendent
to notify certain temporary employees before the end of the school year of the County
Superintendent’s decision to not reelect the employee for the following school year;

WHEREAS, the County Superintendent wishes to terminate the services of the below
listed employees serving in teaching positions pursuant to temporary employment contracts;

WHEREAS, the County Superintendent wishes to provide notice to employees whose
services will not be continued into next school year, of their non-reelection and release from
employment (effective upon the close of the current school year), so such individuals may
commence consideration of employment alternatives elsewhere for the following school year;

WHEREAS, the County Superintendent reserves the right to identify additional similarly
situated employees as planning continues for educational services for the following school year;

NOW, THEREFORE, BE IT DETERMINED, that the individuals identified in Exhibit
A serving pursuant to temporary contracts are not reelected for the 2019-2020 school year and are
released from employment with the Los Angeles County Superintendent of Schools effective upon
the close of the 2018-2019 school year or their temporary contracts, whichever occurs first;

BE IT FURTHER DETERMINED that the Chief Human Resources Officer, or his
designee(s), provide notice to each employee identified in Exhibit A of his or her release and non-
reelection effective upon the close of the 2018-2019 school year or the expiration of any applicable
temporary contract (whichever occurs first), and that his or her employment with the Los Angeles
County Superintendent of Schools is thereby ended accordingly.

The foregoing determination is made on behalf of Debra Duardo, M.S.W., Ed.D., the duly
appointed Los Angeles County Superintendent of Schools on March 1, 2019.

Erika F. Torres, Ed.D., MSW
Deputy Superintendent
Los Angeles County Office of Education
BEFORE THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS

STATE OF CALIFORNIA

RESOLUTION DETERMINING ORDER OF TERMINATION
FOR CERTIFICATED PERSONNEL

RESOLUTION NO. 3-S

WHEREAS, pursuant to Education Code section 44955, the County Superintendent is required, as between employees who first rendered paid service to the County Superintendent on the same date, to determine the order of termination solely on the basis of the needs of the programs administered by the County Superintendent and the students participating in those programs;

WHEREAS, Education Code section 44955 requires that upon the request of any employee whose order of termination is determined as stated above, the County Superintendent shall furnish in writing no later than five days prior to the commencement of the hearing held in accordance with section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee relative to the other employees in the group;

NOW, THEREFORE, BE IT DETERMINED, as follows:

1. That the County Superintendent determines that the needs of the programs under her jurisdiction and the students participating in those programs are best served by resolving seniority ties within the meaning of Education Code sections 44955(b) and 44846, by applying the criteria set forth in paragraphs 4 through 10 below;

2. That as between employees who first rendered paid service to the County Superintendent in a probationary position on the same date, the order of termination of said employees shall be determined by reference to the criteria which follow and the application thereof to each employee;

3. That the criteria set forth in paragraphs 4 through 10 below are listed in priority order and each criterion shall be used only if the preceding criteria does not delineate the order of termination;

4. As between certificated employees possessing the same seniority date as defined in Education Code section 44845, then employees who possess full English Language Learner authorization, i.e., Cross-Cultural Language and Academic Development (CLAD) or equivalent authorization recognized by the California Commission on Teacher Credentialing, will be regarded as having greater seniority for purposes of determining seniority order than employees who do not possess such authorization;
5. Assuming that the preceding paragraphs do not resolve all ties between employees possessing the same seniority date, then employees with the following authorizations, in order of preference, will be regarded as having greater seniority for purposes of determining seniority order:

   a. Clinical Rehabilitative, Language, Speech, and Hearing
   b. Deaf and Hard of Hearing
   c. Visually Impaired
   d. Occupational Therapy/Physical Impairment
   e. Adapted Physical Education
   f. Education Specialist (Moderate/Severe or SH credential)
   g. Education Specialist (Mild-Moderate)
   h. Learning Handicapped (Mild-Moderate)
   i. Resource Services (RSP/RST)
   j. Early Childhood
   k. Single Subject
   l. Secondary Elementary
   m. Multiple Subject
   n. Standard Elementary

6. Assuming that the preceding paragraphs do not resolve all ties between employees possessing the same seniority date, then employees possessing the greater number of non-provisional credentials that may be used in rendering service to the County Superintendent will be regarded as having greater seniority for purposes of determining seniority order than employees possessing the lesser number of such credentials;

7. Assuming that the preceding paragraphs do not resolve all ties between employees possessing the same seniority date, then employees with the following provisional credentials, in order of preference, will be regarded as having greater seniority for purposes of determining seniority order:

   a. District Intern
   b. University Intern
   c. Variable Term Waiver
   d. Provisional Internship Permit
   e. Short Term Staff Permit

8. Assuming that the preceding paragraphs do not resolve all ties between employees possessing the same seniority date, then employees with earlier first dates of paid service to the County Superintendent in any capacity will be regarded as having greater seniority for purposes of determining seniority order than employees with later first dates of paid service to the County Superintendent in any capacity;
9. Assuming that the preceding paragraphs do not resolve all ties between employees possessing the same seniority date, then employees with an earlier date of first certification by the California Commission on Teacher Credentialing (CCTC) will be regarded as having greater seniority for purposes of determining seniority order than employees with a later date of first certification by CCTC;

10. Assuming that the preceding paragraphs do not resolve all ties between employees possessing the same seniority date, a random drawing shall be conducted which may be observed by the affected employees and/or a bargaining unit representative.

Such criteria shall be applied to rank the order of individuals for purposes of layoff and reemployment, subject to exceptions allowed by law;

The foregoing determination is made on behalf of Debra Duardo, M.S.W., Ed.D., the duly appointed Los Angeles County Superintendent of Schools on March 1, 2019.

__________________________________
Erika F. Torres, Ed.D., MSW
Deputy Superintendent
Los Angeles County Office of Education
BEFORE THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS

STATE OF CALIFORNIA

RESOLUTION REGARDING RELEASE AND/OR NON-REELECTION OF EMPLOYEES SERVING IN TEACHING POSITIONS REQUIRING CERTIFICATION QUALIFICATIONS PURSUANT TO PROVISIONAL CREDENTIALS

RESOLUTION NO. 4-S

WHEREAS, the County Superintendent currently employs various persons serving in teaching positions pursuant to temporary employment contracts and/or as employees serving solely pursuant to and possessing only Short Term Permits or instead as employees serving solely pursuant to and possessing only a Provisional Intern Permits or instead as employees serving solely pursuant to and possessing only a variable term waivers or instead as employees serving solely pursuant to and possessing only a university or District internship credentials;

WHEREAS, some persons holding solely Short Term Staffing Permits, Provisional Intern Permits, variable term waivers, or intern credentials are also employed pursuant to temporary contracts;

WHEREAS, some employees’ temporary contracts indicate an expiration date of June 30, 2019, at the latest;

WHEREAS, Education Code section 44954 arguably requires the County Superintendent to notify certain temporary employees before the end of the school year of the County Superintendent’s decision to not reelect the employee for the following school year;

WHEREAS, as the County Superintendent reviews the educational priorities of the Los Angeles County Office of Education and the methods and means of providing educational services and determines the kinds of personnel required, the County Superintendent intends to decrease, where possible, reliance upon employees serving in certificated staffing positions pursuant to and possessing only provisional permits, and recognizes such effort to be consistent with state and federal law and with elevating the training and/or experience levels of its certificated staff to provide the most highly qualified certificated staff available for students served by the County Superintendent and Los Angeles County Office of Education;
WHEREAS, in order to employ individuals holding provisional permits, the County Superintendent is required to conduct a diligent search and determine that the County Superintendent is unable to recruit a sufficient number of fully certificated teachers, and must thereafter submit to the California Commission on Teacher Credentialing a Declaration of Need verifying that there is an insufficient number of certificated persons who meet the County Superintendent’s specified employment criteria for the positions as to which provisional permits are requested;

WHEREAS, the employment of persons holding only provisional permits or variable term waivers is governed by and subject to such unavailability of other certificated individuals, yet the County Superintendent believes current circumstances indicate a significant probability exists that a sufficient number of fully credentialed teachers (for example, possessing preliminary or clear credentials) will be available to perform the services of those provisional permit or variable term waiver employees listed in Exhibit A, so that the County Superintendent cannot fulfill the legal prerequisites contained within statutes and regulations upon which these individuals’ continued employment is conditioned, the County Superintendent will not be able to approve the Declaration of Need as to some of these listed employees, and the individuals listed below will accordingly not be reemployed by the County Superintendent;

WHEREAS, service as an intern does not advance an individual towards acquiring tenure until the person has completed a teaching internship program and is then employed for at least one complete school year by the employer for which he or she served as an intern during the immediately preceding school year, with tenure being achieved upon reelection for the next succeeding school year following the completion of the one year after the internship program (Education Code section 44466);

WHEREAS, for the above reasons whether considered individually or cumulatively, the County Superintendent wishes to terminate the services of the below listed employees effective upon the close of this current school year;

WHEREAS, the County Superintendent wishes to provide notice to employees whose services will not be continued into the next school year, of their non-reelection and release from employment (effective upon the close of the current school year), so such individuals may commence consideration of employment alternatives elsewhere for the following school year;
WHEREAS, the County Superintendent reserves the right to identify additional similarly situated employees as planning for educational services for the following school year continues;

NOW, THEREFORE BE IT DETERMINED, that the individuals identified in Exhibit A serving pursuant to temporary contracts and/or serving pursuant solely to and possessing only Short Term Staffing Permits or Provisional Intern Permits or variable term waivers, or internship credentials are not reelected for the following school year and are released from employment with the Los Angeles County Superintendent of Schools effective upon the last day of this current school year or the last day of their temporary contract, whichever occurs first.

BE IT FURTHER DETERMINED, that the Chief Human Resources Officer, or his designee(s), provide notice to each of the employees listed in Exhibit A of his or her release and non-reelection effective upon close of the 2018-2019 school year or the expiration of any applicable temporary contract (whichever occurs first), and that his or her employment with the Los Angeles County Superintendent of Schools is thereby ended accordingly.

The foregoing determination is made on behalf of Debra Duardo, M.S.W., Ed.D., the duly appointed Los Angeles County Superintendent of Schools on March 1, 2019.

Erika F. Torres, Ed.D., MSW
Deputy Superintendent
Los Angeles County Office of Education
BEFORE THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS
STATE OF CALIFORNIA

RESOLUTION ESTABLISHING SKIP CRITERIA

RESOLUTION NO. 5-S

WHEREAS, pursuant to Education Code section 44955, the County Superintendent may deviate from terminating in order of seniority if the County Office demonstrates a specific need for personnel to teach a specific course of study and that the certificated employee has special training and experience necessary to teach that course or course of study or to provide those services, which others with more seniority do not possess;

NOW, THEREFORE, BE IT DETERMINED:

1. For the 2019-2020 school year to meet the requirements of Education Code section 44955, the Los Angeles County Office of Education shall retain certificated employees in the particular kinds of services, regardless of their seniority, to the extent one or more of their assignments meet any of the following criteria:

   a. Probationary or permanent certificated employees who are currently assigned to the Los Angeles County Outdoor Science School as an Outdoor Education teacher, possessing specialized training and at least two years’ experience in a residential outdoor science school.

The Superintendent, or her designee, is authorized to determine which employees qualify to be “skipped” from the Reduction in Force and to determine the manner in which the foregoing criteria shall be applied to each employee.


The foregoing determination is made on behalf of Debra Duardo, M.S.W., Ed.D., the duly appointed Los Angeles County Superintendent of Schools on March 1, 2019.

__________________________________
Erika F. Torres, Ed.D., MSW
Deputy Superintendent
Los Angeles County Office of Education