REMOTE LEARNING TOOLKIT FOR SCHOOL DISTRICTS

FAQ:
The most frequently asked questions around remote learning.

What is Remote Learning?
Remote Learning means that you are learning without physically attending school. This includes attending classes, interacting with teachers, and completing/submitting assignments using online tools. Remote instruction typically involves students learning the same material at different times and locations. It is important to remember that while you are not physically in school, school is still in session and you are expected to engage in your coursework and complete assignments by the deadline that has been set by the teacher for any particular assignment.

How will students access classes/assignments?
Teachers will post assignments weekly in XYZ LMS to allow for students to access the full week’s work and plan accordingly. Students will meet with teachers virtually via XYZ VC Tool based on the schedule provided by their teacher. If students are not able to attend, they should notify their teacher to determine alternative arrangements for learning. Additionally, teachers may have online office hours where learners and parents/guardians can meet and discuss the learning modules that have been developed.

What is considered a “school day”? Is it still the same hours or is it the whole day? Can they get work done at 5 pm and it still counts?
While school staff will be available via email during normal school hours (XX am–XX pm), the expectation is that students will check into their course(s) daily and complete assignments on an ongoing basis so that they can continue their learning progress. Students may work at different times that may not fall within normal school hours to complete assignments by the deadline that has been set by the teacher.

Who should be contacted if there are questions about the assignments being posted?
Please email the teacher directly with any questions relating to an assignment that has been posted. Teachers will seek to answer all questions as quickly as possible. They will be available to students/parents during school hours (XXam – XXpm). However, all questions will receive a response within 24 hours.

Will attendance be taken each day?
Attendance will be determined by student participation in learning activities and their completion of assigned work. However, if your child is sick, please make sure to report this to XXX as soon as possible so that appropriate actions can be taken to support their learning.

How can I monitor progress to make sure that my child is keeping up with assignments?
Your child’s teacher is still providing feedback through XYZ SIS and will be available to students and their families during designated office hours. XYZ District will also monitor attendance data to ensure that students are engaged in their learning and to follow up with families where there are concerns.

What if my child receives Special Education services?
XYZ District is currently investigating all possible ways to deliver learning plans and activities for students. IEPs and 504 Plans will be carefully reviewed and services/accommodations will be based on individual student needs. Please contact XXX, Position Title, at email.

Who should I contact if my child is having social or emotional difficulties during this time period?
Please contact the appropriate counselor for your child’s school

School Name
Counselor Name
e-mail

What should I do if my child has completed all of his/her daily work?
Reading, in any form, will benefit students and should be done as much as possible during this time. There are online ebooks available as well as other activities. For a list of resources, check this Resources for Parents/Families online document.