Comprehensive School Safety Plan
Flow Chart
EC 32280 et seq
(reviewed 11/13)

School Site Council
or
School Safety Committee
EC 32281 (a) (b)

Law Enforcement Review
Meeting EC 32281 (e) (3)

Comprehensive School
Safety Plan (EC 32281)
(Review and Update by March 1)
EC 32286 (a)

Assessment
EC 32282 (a) (1)

Policies and Procedures
EC 32282 (a)

Child Abuse Reporting
Disaster Procedures
Suspension & Expulsion
Dangerous Student Notification
Sexual Harassment
Dress Codes
Safe Ingress & Egress
Safe & Orderly Environment
School Rules
Hate Crime Reporting
Bullying Prevention

Conduct Annual Public
EC 32288 (b) (1)

District Office/
County Office of Education
Approval
EC 32288 (a)

Post on School Accountability
Report Card July 1
EC 32286 (b)

Crime Reports
Suspension
Expulsion
Vandalism
Truancy
Student Referrals

Action Plan
(Seven Step Process)
2 Components
EC 32822 (H)

Goals, Objectives, and Activities
Resources Needed
Persons Responsible
Timeline
Evaluation

All plans and materials shall be readily available for inspection by the public EC 32282 (e)
On October 6, 1997, Senate Bill 187, chapter 736, was signed into law by Governor Wilson. All public schools, in kindergarten, and grades 1 to 12, inclusive, operated by school districts, develop a comprehensive school safety plan that addresses the safety concerns identified. A "safety plan" means a plan to develop strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus.

**Required Elements**

Each school safety plan shall include the following elements:

1. An assessment of the current status of school crime for each site;
2. Appropriate programs and strategies that Provide School Safety:
   - Child abuse reporting procedures
   - Disaster Response Procedures
   - Suspension, expulsion policies
   - Procedures for Notifying Teachers about Dangerous Pupils
   - Sexual harassment policy
   - Schoolwide dress code prohibiting gang-related apparel
   - Procedures for safe ingress and egress to and from school. Applies to pupils, parents, and school employees
   - Procedures to Ensure a Safe and Orderly environment
   - The Social Climate, People & Programs (component 1)
   - The Physical Environment, Place (component 2)
   - Rules and procedures on school discipline
   - Hate Crime Policies and Procedures
   - Bullying Prevention Policies and Procedures
   - Guidelines for Professionals (optional)

**Compliance Issues**

In order to ensure compliance, each school shall forward its completed plan to its Governing Board for approval. In addition, each school shall meet all of the following requirements:

- Comprehensive school safety plans shall be written and developed by each schoolsite council, unless delegated to a school safety planning committee.
- If delegated, the school safety committee shall be made up of the following members: principal or designee, teacher representative, parent of an attending student, classified employee, and other members, if desired.
- A local law enforcement agency representative shall be consulted with regarding the development and writing of the plan.
- Each school shall review, update and its Governing Board adopt its comprehensive school safety plan by March 1 every year.
- Before final adoption of the plan, a public meeting shall be held by the schoolsite council or school safety planning committee to allow for public input.
- Each school district or county office of education shall notify the State Department of Education by October 15th of any school that fails to develop a comprehensive school safety plan by the previous March 1st.
- Each school shall report on the status of its school safety plan in the annual school accountability report card.

*Note: if a small school district (less than 2501 ADA) develops a districtwide comprehensive school safety plan that is applicable to each schoolsite, that district shall not be required to utilize a schoolsite council or school safety planning committee in the development of the plan.*

**Available Resources**

It is the intent of the Legislature that schools utilize existing resources in the development of comprehensive safe School plans. The following resources, although not all inclusive, may be of value in the development of individual school safety plans:

- Materials and services of the School Safety Partnership, California Department of Education.
- “Safe Schools: A Planning Guide for Action,” developed and distributed by the School/Law Enforcement
- Grants available through the School Safety Partnership as authorized by EC § 32262.
- Los Angeles County Office of Education., Student Support Services, Community Health and Safe Schools

The comprehensive school safety plan shall be evaluated and amended, as needed, no less than once a year to ensure that the plan is properly implemented. An updated file of all safety-related plans and materials shall be maintained and readily available for inspection by the public.