SARB EVALUATION TOOL

Date: Time: Location: SARB#: 
SARB Chair/Title: School District(s): 

Instructions: Check items which apply to the SARB being studied. Provide additional comments.

1. SARB Meeting
   ___Punctual ___Firm ___Caring ___Member roles defined ___SARB objectives clear
   ___Post-SARB follow-up ___Composition serves community ___Agency collaboration

2. The SARB assesses why the student is truant/absent before and during SARB
   ___Opportunity to speak provided ___Letters ___Phone calls ___Teacher
   ___Counselor ___Principal ___SST ___SART ___IEP/504

3. Parents/guardians are involved in the attendance/truancy improvement process
   ___Clear policies, well communicated ___Know school rules ___Accompany to class
   ___Account for absences with attendance office ___Grade/attendance checks
   ___Parenting classes

4. Firm sanctions are provided for lack of attendance
   ___Refer to District Attorney Mediation ___WIC 601 ___Probation referral
   ___Regular/immediate monitoring & follow-up ___Saturday School ___Alternative placement
   ___Use of SARB subpoena ___Firm “no show” policy

5. Ongoing attendance improvement programs exist in the district/school
   ___Recognize good attendance/improvement ___Incentive programs ___Media exposure
   ___Attendance emphasized in district ___Extracurricular activity sanctions
   ___Business partnerships: mentoring, internships, incentives

6. Data Collection: demographics, review EC 48273 Report – SART & SARB cases heard per year,
   attendance rate, unexcused absence rate, reasons for referral, etc.

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<tr>
<th>Student No./ Identifier</th>
<th>Grade</th>
<th>Gender</th>
<th>Prior Absences (Truant, Unexcused, Unexcused Periods, Other)</th>
<th>Prior Tardies</th>
<th>Post-SARB (Absences, Truant, Unexcused, Unexcused Periods, Other)</th>
<th>Post-SARB Tardies</th>
<th>Comments</th>
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