BEST Project

- Level 2 High Level Business Process flowcharting for the following business areas continues through the end of January 2015:
  - Payroll
  - Finance (e.g., Purchasing, Inventory, Asset Management, Accounts Payable, Accounts Receivable, Billing, General Ledger, and Budget Development)
  - Human Resources

- To-date, 70% of business process flowcharts are in-progress or completed for all pilot districts

- BEST Project Strategy Vendor procurement:
  - RFP No. 1538 published and distributed to vendors
  - Pre-Proposal Conference held on November 12, 2014
  - Vendor Responses to RFP due by December 18, 2014
  - Sample of the Strategy Vendor deliverables are:
    - Implementation Readiness Assessment
    - Software Market Review Analysis
    - Implementation Roadmap (Scope with Deployment Approach)
    - Change Management Recommendations

- BEST Project Change Management assessment continues:
  - Creation of a database to track all attendees of Level 2 flowcharting sessions (Change Management Network)
  - Identification and prioritization of Business Process Re-engineering/Improvements (BPR/BPI) and the potential impact to processes

Upcoming Events

**Core Advisory Team (CAT) Meeting**
**Date:** December 12, 2014 || **Time:** 9:00AM—11:00AM
**Location:** Conference Room 296
Los Angeles County Office of Education
9300 Imperial Highway,
Downey, CA 90242

**Community College Advisory Team (CCAT) Meeting**
January 2015 - Date and Location TBD

If you would like further information, please contact the BEST Project at bestinfo@lacoe.edu.