Wave 3 Liaisons Meet their Ambassadors!

We want to thank all the liaisons and co-liaisons for attending the Wave 3 Ambassador & Liaison Retreat! It was a great success and provided the newest BEST Project agencies with tools and resources to help them through the BEST Advantage System implementation. And most exciting of all, they were able to meet their Ambassador!

For those who may have missed the retreat, we’ve got you covered! Head to the BEST Project Customer Resource Center (CRC) to find your liaison packet located at: CRC -> User Hub -> District Agency Folders -> OCM -> OCM Wave 3.

Please don’t forget to review your Agency Change Team documents, familiarize yourselves with the high-level timelines, and get ready to begin your regularly scheduled Ambassador/Liaison meetings.

The BEST Project looks forward to working with each and every one of you and welcomes you to the BEST Project.

Wave 3 Budget (BUD) Training & Resources

The BEST Project has created several resources and training sessions designed to familiarize Districts/Agencies with the BEST Advantage System – Budget (BUD). These include:

- **BUD System Overview Video.** This 7-part video series, available online at the BEST Project Customer Resource Center (CRC), provides an overview of the navigation and modules within the Budget function.

- **Super User Training.** This one-day training class, offered at LACOE and in Pasadena, will provide an overview of the BEST Advantage System-Budget application. The Super Users will work with the BEST Project BUD team to support district/agency configuration and preparation activities.

- **Business Process Modeling (BPM) Sessions.** After Super User Training is complete, BPM sessions are scheduled to pair your Budget personnel with the BUD team and School Financial Services (SFS) to review district budget development data. Primary activities focus on projection result from the Salary Benefit Forecasting System (SBFS) functions using data from the Human Resources System (HRS).

Stay tuned for more information from your Ambassador on these and other resource/training opportunities.
More FIN End-User Training Available!

You Asked for it, You’ve Got It!

Beginning next week, Wave 1 & 2 will have additional training classes available for BEST Advantage System—Financial (FIN). This schedule will be updated on the first of every month beginning in October as classes are subject to change based on attendance and District/Agency requests.

Check the Financial or Training tabs on the BEST Project Customer Resource Center (CRC) for the current schedule. And remember:

- In order to ensure classes proceed as scheduled, participants must pre-register for classes on the Learning Management System (LMS) at least 4 days prior to the class. Participants who do not pre-register for training may not be informed of class cancellations due to low enrollment.
- You must be registered for a session to attend. To register for training, log in to the Learning Management System (LMS) - http://best-lms.lacoe.edu. Identified FIN users will receive an email from BEST_Info@lacoe.edu with LMS login instructions.
- The CRC has more information about training, including computer-based training (CBT) courses. The link to the CRC is available from the BEST Portal - https://bestportal.lacoe.edu. If you have issues registering for training, please call the BEST Helpdesk at (562) 922-8888.

Wave 1 & 2 HCM Go Live

A vital tenet of the BEST Project mission is the requirement that we have the processes and correct information in place to uninterrupted processing of District/Agency payrolls in the BEST Advantage System – Human Capital Management (HCM) System.

As such, and based on a readiness assessment, only a few Agencies may go live with the BEST Advantage System – HCM on January 1, 2020. And, while considerable progress has been made on development, customizations, configuration, and testing for other Wave 1 & 2 agencies, the BEST Project has made the decision to move other agencies to an April 1, 2020 or possibly July 1, 2020 go-live date.

It is our expectation that this approach will lead to a positive implementation of the system, significantly improving the operational efficiencies of our customers. Please review InfoBulletin #5062 more information on the project.

New infoAdvantage

CBT

Check out our newest Computer Based Training (CBT) module on infoAdvantage by visiting our CBT page here. This module explores an:

- an overview of the BEST Advantage System and highlighting the Business Intelligence reporting tool, infoAdvantage.
- Accessing Reports – details how to navigate in infoAdvantage, and describes how to run/execute a report.

Customer Voice!

“I LOVE this Budget Request Form with Modeling!”

Yvonne Stubbings,
Accounting
Partners in Nutrition Cooperative

Do you have a story idea for a future edition of the BEST Project Newsletter?
Send your comments or suggestions to: BESTINFO@LACOE.edu