Requesting a Document in EPS

**Districts’ Responsibilities by Law (AB 490)**

School districts must request records within two business days of a foster youth’s enrollment. School districts must forward education records to a requesting school within two business days of receiving a request.

CA Ed. Code 48853.5(e)(8).

School districts and local child welfare/probation agencies may share education records of students in foster care or on probation without consent of a parent or guardian.

CA Ed. Code 49076(i), (n).

Reasons to Request Records:

- Track education performance over time
- Understand the youth’s history and current needs
- Determine interventions that have or have not worked in the past
- Compare past and current testing to monitor academic progress

**Coming soon:** Users will be able to request participating districts to upload documents into a student’s cumulative folder. This application will only be accessible through EPS Portal.

Email EPSSupport@lacoe.edu for questions or additional support.

You’ve Attended EPS Training... Now What?

**Best approach with EPS**

1. Hold a debrief discussion with all that attended training to create your district’s EPS Plan
2. Identify 3-5 document types for upload
3. Engage LACOE Foster Youth Services for support and implementation of your plan
4. Upload documents

**Suggested upload opportunities:** Student Enrollment/Exit

Email FYSCP_Team@lacoe.edu for questions or additional support.

EPS: District Profiles

Click here to view what services your district has with EPS!

Email EPSSupport@lacoe.edu for information, questions on the status of your district’s amended MOU, or additional support on how to transition from EPS Legacy to EPS Portal.

Training Schedule

EPS training is available at the LACOE Ed Center Campus in Downey. Click the link for details and to register for a hands-on workshop. Seating for each session is limited.

**Information and Registration**

EPS System Training – 06/08/2018
EPS System Training – 06/19/2018

To arrange EPS training for your district team during the summer months, please contact EPSSupport@lacoe.edu.

Student Support Services

Click here for latest news, updates and events.

Have a great summer!

Fall event schedule coming soon.