



**Los Angeles County
Office of Education**

**INFORMATIONAL
BULLETIN # 5337**
Rev: 3/4/2021

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Debra Duardo, M.S.W., Ed.D., *Superintendent*

March 4, 2021

TO: Chief Business Officials and Chief Personnel Officials
Payroll Managers
Los Angeles County Schools and Community College Districts
Regional Occupational Centers/Programs and Charter Schools

FROM: Claudette Wiggan-Reid, Retirement Systems Coordinator
District Personnel Information Services
Division of School Financial Services

SUBJECT: Implementation of Assembly Bill 1651 - Furlough (2019-20)

The California Public Employees' Retirement System (CalPERS) continues to administer Government Code Section 20969.2 that restores lost CalPERS retirement benefits due to mandatory furloughs for impacted schools and public agencies. They are requesting information for the 2019-20 fiscal year. The process requires three steps as listed.

Step 1 – District Action

Your district must complete and return to LACOE the attached *Furlough Plan Information* form for the 2019-20 fiscal year by **March 19, 2021, even if your district has not implemented any furlough plans.** LACOE will forward the information to CalPERS. Please include certificated staff who elected to continue contributing to CalPERS on their certificated assignment(s).

Step 2 – CalPERS & LACOE Action

Based on the information provided, CalPERS will create a *Member Information Spreadsheet* identifying which employee accounts are short service credit and may require an adjustment. Upon LACOE's receipt of the CalPERS created *Member Information Spreadsheet*, LACOE will contact the affected districts with instructions on how to complete the *Member Information Spreadsheet*. LACOE will forward your information to CalPERS by the deadline.

Step 3 – CalPERS Action

CalPERS will make the proper adjustments to each member's account based on the information provided by each district.

Districts are cautioned not to use paid vacation days or one time off salary increases to replace taken furlough days. This will cause a reporting problem with CalPERS. If your district re-instated furlough days, provided payment for days that were furloughed, used vacation days or off-salary schedule salary increases for furlough days taken, do not include these days in your response.

CalPERS membership enrollment procedures have not changed. However, the legislation requires the monitoring of non-member hours to determine when an employee would have qualified for CalPERS membership had the employee not been subject to mandatory furlough. Districts must then establish CalPERS membership for those employees.

Should you have any questions regarding the information in this bulletin, please contact either:

Tatiana Stevenson

Corinne Chen

Claudette Wiggan-Reid

Stevenson_Tatiana@laoe.edu

Chen_Corinne@laoe.edu

Wiggan_Claudette@laoe.edu

Approved:

Sean Lewis, Assistant Director

School Financial Systems and Services

CWR:sm

Attachment

SFS-A37-2020-2021

Los Angeles County Office of Education
Division of School Financial Services

District Notification of Furlough Plan Information
2019-20

Instructions: If your district did not implement a furlough plan or meet the required elements of the plan, indicate "No" on the form and return it to LACOE.

If your district did meet the furlough plan requirements, complete all the information on the form and return it to LACOE.

District Name: _____

District Number: _____

	2019-20	
Furlough Plan Implemented?	Yes	No
Effective Date		

Nature of Plan:	Days	Hours
How many?		

Were pay rates reduced due to the furlough in order to protect the employees' total service credit?	Yes	No
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District Contact Person: _____

Phone No.: _____

E-mail Address: _____

Return this form **by March 19, 2021**, via email to:

PERS_MAR1@laoe.edu

Attachment to:
Info. Bul. No. 5337
SFS-A37-2020-2021