



**Preliminary Administrative Services Credential Program (PASCP)**

**PASCP Common Application**

**Check one**

- Faculty Instructor
- CalAPA Coach

**Application Checklist**

- Completed Application
- Current Resume
- Copy of Current Clear/Life Administrative Services Credential

**Application Submission**

Completed applications may be emailed to Rebecca Summers at [Summers\\_Rebecca@lacoed.edu](mailto:Summers_Rebecca@lacoed.edu) or mailed to:

**Los Angeles County Office of Education**  
 Attn: Educational Leadership Programs - PASCP  
 9300 Imperial Hwy  
 Downey, CA 90242

FOR OFFICE USE ONLY:	
Date received: _____	Reference check: _____
(Date) (Initials) Reviewed by: _____	Date: _____



**I. Personal Information**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Primary Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

**II. Professional Information**

Most Recent Job Title \_\_\_\_\_

OR Year Retired \_\_\_\_\_

School District \_\_\_\_\_

School (if applicable) \_\_\_\_\_

Years of Administrative Experience \_\_\_\_\_

Other Administrative Positions Held \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Experience Teaching or Coaching in a credential program \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



### **III. Areas of Expertise and Involvement**

Please describe your area(s) of educational expertise and involvement (e.g., Elementary School, Middle School, High School, Title I, Program Improvement, English Language Development, Professional Learning Communities, Special Education, Common Core Standards, Teaching Positions, etc.).

### **IV. Coaching and/or Teaching Statement**

In the space below, describe your philosophy and experience teaching or coaching adult learners. Include how you would or did provide guidance and support working with others and discuss the impact you have had on your students or candidates.

LACOE does not discriminate against individuals on the basis of age, actual or perceived race, actual or perceived gender, ethnicity, national origin, religion, disability, or sexual orientation. LACOE complies with the Americans with Disabilities Act to ensure equal access to all qualified individuals with a disability. If you are disabled and require assistance in accessing this event, please contact the LACOE Title II Coordinator at (562) 803-8297.